



Company Formation/Due Diligence Questionnaire

COMPANY NAME*:

Jurisdiction:

Please provide 3 alternative company names in order of preference:

1.....

2.....

3.....

***Shelf companies and pre approved company names are available for most jurisdictions. Please contact us to send you available names.**

COMPANY DIRECTOR(S)/SECRETARY/REGISTERED ADDRESS

If Nominee Director Services are required, PROFEL can provide this service.

If Nominee Secretary Services are required, PROFEL can provide this service.

Would you like us to provide the Company Directors? Yes No

Would you like us to provide the Company Secretary? Yes No

Would you like us to provide the Company registered address? Yes No

SHARE CAPITAL

Would you like the share capital of the company to be other than €1.000?

If so please specify how much

NOMINEE SHAREHOLDER(S):

If Nominee Shareholder Services are required, PROFEL can provide this service.

Nominee Shareholder(s) safeguard the anonymity and confidentiality of the beneficial owners.

REQUIRED INFO/DOCS FOR SHAREHOLDERS, BENEFICIAL OWNERS, DIRECTORS, SECRETARY/(where not provided by us).

For the shareholders, beneficial owners, directors, secretary, please provide relevant information as requested in the boxes below. **Please ensure that the percentage holding of each shareholder/beneficial owners is indicated.** (For the appointment of legal entities, please refer to the last page of this document for required documentation):



PROFEL LTD

a) Name:

Full residential address:

.....

(attach a recent *original utility bill*); Marital Status:

Nationality: Tel:

Occupation /Profession..... (do not use general words like “businessman”)

Passport No. (attach *certified passport copy*) Tel/Mob.:

Fax: E-mail:

Capacity:
 Shareholder%
 Beneficial owner%
 Account signatory
 Single or joint
 Director
 Secretary

a) Name:

Full residential address:

.....

(attach a recent *original utility bill*); Marital Status:

Nationality: Tel:

Occupation /Profession..... (do not use general words like “businessman”)

Passport No. (attach *certified passport copy*) Tel/Mob.:

Fax: E-mail:

Capacity:
 Shareholder%
 Beneficial owner%
 Account signatory
 Single or joint
 Director
 Secretary

a) Name:

Full residential address:

.....

(attach a recent *original utility bill*); Marital Status:

Nationality: Tel:

Occupation /Profession..... (do not use general words like “businessman”)

Passport No. (attach *certified passport copy*) Tel/Mob.:

Fax: E-mail:

Capacity:
 Shareholder%
 Beneficial owner%
 Account signatory
 Single or joint
 Director
 Secretary

a) Name:

Full residential address:

.....

(attach a recent *original utility bill*); Marital Status:

Capacity:
 Shareholder%
 Beneficial owner%
 Account signatory
 Single or joint
 Director
 Secretary



PROFEL LTD

Nationality:	Tel:
Occupation /Profession.....	(do not use general words like "businessman")
Passport No.	(attach <i>certified passport copy</i>) Tel/Mob.:.....
Fax:	E-mail:

*We hereby confirm that the ultimate beneficial owners of the above company are as stated above.
 In the event that there is any change in the ultimate beneficial owners of the Company we undertake to give you details of the identity and background of the new ultimate beneficial owners.*

1. We confirm that the **main business activity of the company in detail is:**

(Please note, if you mention 'investment' or 'trade', you need to provide more details - names of the companies, countries, your website address, etc)

.....

2. We confirm that the **purpose/reason for applying for the opening of a bank account is:**

.....

Example: Receipt of business fund; to have a company account for performing international payment; receiving payments and deposits.

3. Authorized signatories of Account

.....

How will the sign? Single Jointly otherwise specify

4. Internet banking required?

Internet banking user

.....

5. Currency (ies) of account(s):

.....

6. Main customers/clients of the company will be:

.....

7. Expected origin of incoming funds:

Country..... Country..... Country.....
 Country..... Country..... Country.....

8. Expected destination of outgoing payments:

Country..... Country..... Country.....
 Country..... Country..... Country.....



9 . Main suppliers/clients of the company will be:

.....
.....

10. Estimated annual income:

11. Source of income:

.....
(Please note, if you mention 'investment' or 'trade', you need to provide more details - names of the companies, countries, your website address, etc)

12. Anticipated turnover of the bank account:

13. Source of assets

14. Value of assets

15. Nature of the transactions to be performed (outward payments, inward payments, deposits)

16. Will contracts and/or supporting documentation be available for every material transaction? Yes / No.

If no, what other documentation will be made available to us and consequently to the bank:

.....

17. Will the company open an office in Cyprus? Yes / No

18. Main contact person:

Name:

Address:

Tel Nos.:

Fax No.: **E-mail:**

Other information:

.....

19. Correspondence address (where to mail all correspondence from the bank):

.....
.....
.....

20. Physical address (where is the company situated physically):

.....
.....



PLEASE NOTE:

- The sum of the *anticipated bank account turnover cannot exceed* the sum of the company’s estimated *annual income*;
- For a banking transaction exceeding USD100.000 you must provide contract or agreement confirming the purpose of the transaction;
- When applying for bank accounts with expected turnover exceeding USD1.000.000, you need to provide very specific information on the source of funds.
- **Banks reserve the right to request at any time additional information/ supporting documentation Before or After executing any transaction.**

We, the undersigned request that PROFEL LTD and its subcontractors proceed with the formation of this entity and other services requested, and declare that to the best of our knowledge and belief the above particulars are true and correct. We further declare that none of the shareholders, beneficial owners, directors, secretary, account signatory, nor the settlor or named beneficiaries of any trust holding a beneficial interest, has, in any part of the world, been involved in any illegal activity, been declared bankrupt, or has been a director or otherwise concerned in the management of any company which has been subject to an insolvent liquidation.

In consideration of your acting in this capacity we jointly and severally warrant, undertake, and agree as follows:

That we shall keep you at all times now onwards fully indemnified from and against all losses or damages which you may at any time incur or have incurred or sustain or have sustained arising out of or in connection with the provision of such services or by reason of any act, deed, matter, or thing done or omitted to be done by you in the capacity of director and/or secretary of the company (other than any act, deed, matter, or thing done or omitted to be done in contravention of the Laws of Cyprus or of a lawful direction given to you by our officials) and against all actions, proceedings, claims, costs, and expenses whatsoever arising thereof or in connection therewith;

That we shall not give you or cause our officials to give you any directions which are unlawful under the laws of Cyprus or any other place having jurisdiction over the company or where such directions are to be carried out or which would give rise to any liability by you as aforesaid;

That you may act upon any direction or consent received by or notified to you from or through one of our duly authorized officials, without inquiry;

That we shall make prompt payment when due of all fees payable to you in respect of such services; and

That the agreements and obligations on our part herein contained shall be binding on our respective executors, administrators, and successors in title.

We also confirm that we have read, understood, and agreed with all the ‘Terms & Conditions’ as published in Profel Ltd’s website.

Signature: telephone:
 Name in Print: fax
 Address in Print:



PROFEL LTD

Signature:	telephone:
Name in Print:	fax
Address in Print:	

Signature:	telephone:
Name in Print:	fax
Address in Print:	

Signed in the presence of:		
Name:	Signature:	Date: ____/____/____

INFORMATION REQUESTED FOR LEGAL ENTITIES:

IN CASE DIRECTORS OR SECRETARY OR NOMINEE SHAREHOLDERS OR THE BENEFICIAL OWNER(S) ARE CORPORATE ENTITIES, PLEASE PROVIDE US WITH THE FOLLOWING DOCUMENTS/INFORMATION:

(the same applies to every legal entity up to the ultimate beneficial owner that has to be a physical person).

1. Certified Memorandum and Articles of Association
2. Certificate of Incorporation
3. Certificate of Directors
4. Certificate of Shareholders
5. Certificate of Registered Office
6. Share Certificates
7. Declaration of Trust (in case of nominee shareholders)
8. All items mentioned in page of this document (boxes on page 2 apply for each of the company's beneficial owner(s)and director(s)).

Address: Profel Ltd
6 Ayias Elenis Street,
Ayias Elenis Building, Suites 43-44,
1060 Nicosia, CYPRUS

Telephone: +357 22758305
Fax: +357 22762119

Mail Address: P.O. Box 22470,
1522 Nicosia, CYPRUS

Website: www.profeltd.com
Email: profel@profeltd.com